

MUHLENBERG SCHOOL DISTRICT  
Regular Board Meeting Minutes  
June 14, 2023  
Lecture Hall, Muhlenberg High School  
[www.muhsdk12.org](http://www.muhsdk12.org)

**Call to Order**

The Regular Board Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, June 14, 2023 at 7:11 PM by Board President, Mr. Garrett E. Hyneman.

**Members Present**

President – Mr. Garrett E. Hyneman  
Vice President – Mr. Otto W. Voit, III  
Treasurer - Mr. Richard E. Hoffmaster  
Secretary – Mrs. Cindy L. Mengle  
Assistant Secretary – Ms. Janet Howard  
Member – Mrs. Kristyna Eagle  
Member – Mr. J. Tony Lupia, Jr.  
Member – Mr. Mark J. Nelson  
Member – Mr. Miguel Vasquez  
Solicitor – Mr. Brian F. Boland, Esq.  
Recording Secretary – Mrs. Tara L. Flowers.

**Members Absent**

**Administration Present**

Superintendent – Dr. Joseph E. Macharola  
Business Manager- Shane M. Mathias, CPA  
Director of Physical Plant – Mr. Ken Patterson  
Director of Special Education – Ms. Nicole Huntbach  
Supervisor of Special Education - Ms. Lori Morris  
Supervisor of Special Education - Dr. Janet Heilman  
Director of Human Resources - Dr. Jessica Heffner  
Data Administrator – Mr. Kevin Vanino  
Athletic Director – Dr. Tim Moyer  
Community & Family Outreach Coord. & Distr. Interpreter – Ms. Elizabeth Laviena  
High School Principal - Mr. Haniff Skeete  
High School Assistant Principal - Ms. Julianna Ciccarelli  
High School Assistant Principal - Mr. Aaron Kopetsky  
Junior High School Assistant Principal - Ms. Jennifer Doyle  
C.E. Cole Intermediate & Elementary Principal - Mr. Kyle Crater  
C.E. Cole Intermediate Assistant Principal - Ms. Jacklyn Bellanca  
Elementary Assistant Principal - Ms. Ginny Hornberger  
Elementary Assistant Principal - Ms. Leila Mesinger  
Social Worker - Ms. Emily Carmichael  
Social Worker - Ms. Liliana Moore

## **Visitors**

Linda Roebuck  
Marc Wolfe

Diane Benson

## **Educational Presentations**

There are no items at this time.

**Hearing of Visitors** - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

*There were none.*

## **Committee Report**

- A. Berks County Intermediate Unit – Mr. Miguel Vazquez

There is no report at this time.

- B. Reading-Muhlenberg CTC – Mrs. Cindy Mengle

Ms. Mengle discussed the meeting on Monday night. This week they are holding a week-long career camp for the upcoming ninth graders and also they had a birdhouse challenge which raised \$1,950 for the Habitat for Humanity.

- C. Berks County Tax Collection Committee – Mr. Shane M. Mathias, CPA

There is no report at this time.

- D. PSBA Liaison – Mr. Otto W. Voit, III

There is no report at this time.

- E. Muhlenberg Community Library – Ms. Janet Howard

Ms. Howard spoke about being excited for the summer programs that the library will be doing for all ages from preschool on up to the teens. She advised everything will culminate with a carnival in August.

- F. Educational Programs – Dr. Alan S. Futrick

There is no report at this time.

**Solicitor's Comments** – Mr. Brian F. Boland, Esq.

There is no report at this time.

**Superintendent's Comments** - Dr. Joseph E. Macharola

Dr. Macharola took a moment to thank Mr. Skeete, Ms. Ciccarelli, Mr. Kopetsky and everyone at the high school who helped with graduation. Dr. Macahrola spoke about Mr. Skeete coming in and doing such a remarkable job. He spoke about the 366 graduates and there being something different; the culture is there. He talked about when having a good culture and if losing something, the culture embraces each other and is there for all the right reasons; it will always continue to succeed. He spoke about if there wasn't good culture and there is one "bump up," it doesn't survive and does not sustain itself because the culture does not allow that to happen; because it's negative. He spoke about the District being in a very good place here with incredible obligations and responsibilities with the influx of children into the school system. He talked about how the District treats the community is what matters. Dr. Macharola talked about the first ever RMCTC graduation here and explained for years there were two different ceremonies; it does not connect. He talked about the graduation being tremendous as the parents of both Muhlenberg and Reading were unbelievably gracious, they were kind, and they were so thankful. He discussed this was the first time ever everyone was together, the entire auditorium and balcony were packed and explained next year it will be in Reading; alternating each year. He advised this was a great success and another step in the right direction for both schools and the RMCTC. Dr. Macharola spoke about the AFJROTC program receiving a distinguished award; it's an award winning program. Along with this, Sgt Beaver was named a National Outstanding AeroSpace Instructor; once again the District and programs are definitely going to the next step. He congratulated Sgt Beaver and the AFJROTC. Dr. Macharola spoke about the summer program starting on Monday and what a great program the District is in using the District's ESSER dollars. He commented that the District does "walk the walk" here; the District puts the monies where it matters. He discussed putting the money to the children and young adults right into their hands, minds, hearts and souls. He talked about the summer program having an academic component, however the kids are having fun with baking, swimming, being involved in music and sports and so many other great things. Dr. Macharola pointed out that there isn't any other school district in the state of Pennsylvania doing this; out of the 500 districts Muhlenberg is the only one.

Questions/Comments/Concerns:

*Ms. Howard talked about her 17 year old being signed up for the program, despite thinking she was too old for the program, Ms. Howard explained that her daughter is super excited in her Forensics class.*

**Board Business**

**Personnel**

**Resolution Nos. 205A –205P**

Moved by Mrs. Eagle and Mr. Voit, that the Board of Education of the Muhlenberg School District approve **Resolution Nos. 205A through 205P (Resolution 205M pulled for separate vote by Mr. Nelson)** in their entirety.

**Yeas:** Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit. The motion **carried** unanimously.

**205A Administrative Appointment**

Resolved, that the Board of Education of the Muhlenberg School District approve the following administrative appointment:

- a. Dr. Janet Heilman, Supervisor of Special Education, Blue Center (N. Huntbach), effective July 1, 2023, at a salary of \$97,000.

**205B Professional Appointments**

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a. Mr. William Patti, Elementary Teacher (H. Dankel), C.E. Cole Intermediate, effective the first contractual day of the 2023-2024 school year, at a salary of \$56,716 (B +24, 16 Steps from the Top).
- b. Ms. Allysa Hirneisen, Special Education Teacher (S. Fulmer), Muhlenberg Elementary Center, effective the first contractual day of the 2023-2024 school year, at a salary of \$50,695 (B , 16 Steps from the Top).

**205C Classified Appointments**

Resolved, that the Board of Education of the Muhlenberg School District approve the appointment of the following classified employees:

- a. Ms. Natasha Perez, Health Services Technician (N. Seyler), C.E. Cole Intermediate, effective the first contractual day of the 2023-2024 school year, at a pay rate of \$26.15 per hour.
- b. Ms. Joselynn Ruiz, Class A Secretary (newly created), Muhlenberg High School, effective May 31, 2023, at a salary of \$40,233.60, prorated for days worked.
- c. Ms. Gabrielle Ramirez, Special Education Paraprofessional (J. Knepp), Muhlenberg Junior High School, effective first contractual day of the 2023-2024 school year, at a pay rate of \$19.71 per hour.
- d. Mr. Eligio Alvino, Summer Custodian Substitute, Physical Plant, effective June 12, 2023, at a pay rate of \$13.00 per hour.
- e. Mr. Samuel Sharp, Summer Custodian Substitute, Physical Plant, effective June 12, 2023, at a pay rate of \$13.00 per hour.

- f. Ms. Phyllislin George, Summer Custodian Substitute, Physical Plant, effective June 12, 2023, at a pay rate of \$13.00 per hour. \
- g. Ms. Lori Biese, Health Services Technician (M. Gibson), Muhlenberg Elementary Center, effective first contractual day of the 2023-2024 school year, at a pay rate of \$26.15 per hour.
- h. Ms. Melissa Singleton, Special Education Paraprofessional (newly created), C.E. Cole Intermediate, effective first contractual day of the 2023-2024 school year, at a pay rate of \$19.71 per hour.

**205D Acceptance of Resignations**

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Ms. Patricia Fletcher, Cafeteria Assistant, C.E. Cole Intermediate, effective May 12, 2023.
- b. Ms. Joanne Fromuth, Cafeteria Worker, Muhlenberg High School, resignation for the purpose of retirement, effective June 5, 2023.
- c. Ms. Joanne Mulvey, Science Teacher, Muhlenberg Junior High School, effective end of the 2022-2023 school year.
- d. Ms. Cierra Etchberger, Special Education Teacher, Muhlenberg Elementary Center, effective end of the 2022-2023 school year.
- e. Ms. Sandy Angstadt, Part-time Clerical Assistant, Muhlenberg Junior High School, resignation for the purpose of retirement, effective June 8, 2023.
- f. Ms. Stephanie Ruiz, Speech and Language Pathologist, Muhlenberg Junior High School, effective end of the 2022-2023 school year.
- g. Ms. Linda Figueroa, Confidential Secretary to the Assistant Superintendent, effective July 7, 2023
- h. Ms. Jennifer Gulick, English Teacher, Muhlenberg Junior High School, effective end of the 2022-2023 school year.
- i. Ms. Dayna Moser, Elementary Teacher, Muhlenberg Elementary Center, effective end of the 2022-2023 school year.

**205E Co-Curricular Resignations**

Resolved, that the Board of Education of the Muhlenberg School District accept the following co-curricular resignations:

- a. Mr. Matthew DeAngelis, MHS Varsity Boys Lacrosse Head Coach, effective May 15, 2023.
- b. Ms. Joanne Mulvey, MJHS Student Council Co-Advisor and MJHS Baton Twirling Club Advisor, effective June 15, 2023.
- c. Mr. Robert Wolfe, Assistant Equipment Manager, effective July 1, 2023.
- d. Ms. Natalie Buck, MJHS Cheerleading Head Coach, effective May 17, 2023.

**205F Co-Curricular Appointments**

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointments:

- a. Mr. Adam Burkart, Assistant Equipment Manager, effective June 15, 2023 at a salary of \$4,350 (year 1).
- b. Ms. Emily Rudderow, MHS Fall Varsity Cheer Head Coach, effective June 15, 2023 at a salary of \$2,900 (year 1).
- c. Ms. Holly Juzyk, MHS Fall Varsity Cheer Assistant Coach, effective June 15, 2023 at a salary of \$2,175 (year 1).
- d. Ms. Emily Rudderow, MHS Winter Varsity Cheer Head Coach, effective June 15, 2023 at a salary of \$2,900 (year 1).
- e. Ms. Holly Juzyk, MHS Winter Varsity Cheer Assistant Coach, effective June 15, 2023 at a salary of \$2,175 (year 1).

**205G Mentor Assignment**

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignment at the professional rate of \$30.00 per hour for the 2022-2023 school year (Exhibit #174 ):

- a. Ms. Lyn Lap, mentor for Ms. Meghan Goetz, Special Education Teacher, C.E. Cole Intermediate, for sixty (60) hours.

**205H Completion of Probation**

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for the following classified employees:

- a. Ms. Elizabeth Lanning, Class A Secretary, Blue Center, completion of forty-five (45) day probation as of May 16, 2023 and recommended for permanent employment as of May 17, 2023.
- b. Ms. Anna Maldonado, Special Education Paraprofessional, Muhlenberg Junior High School, completion of forty-five (45) day probation as of May 16, 2023 and recommended for permanent employment as of May 17, 2023.
- c. Ms. Carina Arana-Morales, Special Education Paraprofessional, Muhlenberg Elementary Center, completion of forty-five (45) day probation as of May 30, 2023 and recommended for permanent employment as of May 31, 2023.
- d. Mr. Michael Horning, Third Shift Custodian, Muhlenberg High School, completion of forty-five (45) day probation as of May 23, 2023 and recommended for permanent employment as of May 24, 2023.

**205I      2023 Extended School Year Assignments**

Resolved, that the Board of Education of the Muhlenberg School District approve the following assignments for the 2023 Extended School Year Program, as presented (Exhibit #175):

Teachers

Ms. Allysa Hirneisen	Mr. Shane Silas
Ms. Megan Goetz	

Paraprofessionals

Ms. Andrea Luzarrage	Ms. Yolanda Ortiz
Ms. Carina Arana-Morales	Ms. Alexis Stoudt
Ms. Melissa Singleton	

**205J      Approval of Summer 2023 Food Service Program Staff**

Resolved, that the Board of Education of the Muhlenberg School District approve the following staff for the Summer 2023 Food Service Program, at their contractual rates (Exhibit #176).

Head Cooks

Ms. Sherry Hoffman  
Ms. Bobilyn Gehris  
Ms. Julie Haas

Cafeteria Workers

Ms. Silvia Alcaraz	Ms. Kathy Heckler
Ms. Nicole Bricker	Ms. Stefania Hoffman
Ms. Denise Buono	Ms. Gloria Isamoyer
Ms. Justine Burkart	Ms. Dorothy Lattanzio
Ms. April Cline	Ms. Kristin Lilley
Ms. Yahaira Colon	Ms. Sharon Lobb
Ms. Tanya Cooper	Ms. Brenda Lochman
Ms. Teresa Crumbliss	Ms. Michelle Mengel

Ms. Cheryl Czechowski	Ms. Nancy Miranda
Ms. Diane Doelman	Ms. Monica Morales-Camargo
Ms. Jennifer Eberhart	Ms. Jacqueline Paolino
Ms. Lucille Ernst	Ms. Kelly Renninger
Ms. Michele Fetter	Ms. Karen Roth
Ms. MaryAnn Grant	Ms. Valerie Sanchez
Ms. Ashleigh Greene	Ms. Joan Sandritter
Ms. Patricia Greene	Ms. Sindel Strohecker
Ms. Diane Heck	Ms. Francesca Vallonio

**205K Request for Leave of Absence/FMLA Leave**

Resolved, that the Board of Education of the Muhlenberg School District approve the request for a Leave of Absence/FMLA leave for the following employees:

- a. Employee No. 2961, Teacher, Leave of Absence/FMLA, effective on or about September 22, 2023 through on or about December 11, 2023.
- b. Employee No. 2563, Principal, Leave of Absence/FMLA, effective on or about June 1, 2023 through on or about June 18, 2023.

**205L Summer Hours for Professional Staff**

Resolved, that the Board of Education of the Muhlenberg School District approve the following employee for summer hours (Exhibit #177):

- a. Ms. Stacy Wiza, sixty (60) hours for professional development planning and learning, Ellevation software preparation, Virtual School preparation, Classlink rollover and 2023-2024 school year preparation, at the professional pay rate of \$30.00 per hour.
- b. Ms. Samantha Armstrong, sixty (60) hours for professional development planning and learning, Ellevation software preparation, Virtual School preparation, Classlink rollover and 2023-2024 school year preparation, at the professional pay rate of \$30.00 per hour.
- c. Mr. Matthew Coldren, twenty (20) hours for the professional training and preparation for the new role of Dean of Students at Muhlenberg Junior High School, at the professional rate of \$30.00 per hour.



- d. Ms. Amy Chiarelli, sixty (60) hours for professional development planning and learning, unpack and distribute literacy program materials, at the professional rate of \$30.00 per hour.
- e. Ms. Amy Madeira, sixty (60) hours for professional development planning and learning, unpack and distribute literacy program materials, at the professional rate of \$30.00 per hour.
- f. Ms. Robey Williams, sixty (60) hours for professional development planning and learning, unpack and distribute literacy program materials, at the professional rate of \$30.00 per hour.

**205M Pulled for separate vote.**

**205N Pre-Educator Assignments for MSD Summer Style 2023**

Resolved, that the Board of Education of the Muhlenberg School District approve the following pre-educator assignments for the MSD Summer Style program, as presented (Exhibit #179).

<u>Student Name</u>	<u>College</u>
Alyson Bates	Shippensburg University
Brianna Bodnar	West Chester University
Lanie Boyce	Shippensburg University
Aliyah Buzydlowski	Penn State Berks
Athena Braun	Kutztown University
Anthony Calvaresi, Jr.	Kutztown University
Lauren Ciemiewicz	Penn State University
Giani Clarke	Penn State University
Chadd Corson	West Chester University
Troy Corson	West Chester University
Kayla Dietrich	Alvernia University
Jonny Divison Martinez	Alvernia University
Rene Junior Duffault	West Chester University
Lane Facciolli	West Chester University
Sofia Fioravanti	Reading Area Community College

Katie Fry	Monmouth University
Matthew Fry	West Chester University
Carly Futrick	Bridge Movement Conservatory
Alan Futrick, Jr.	West Chester University
Julia Harris	West Chester University
Laney Hefter	Alvernia University
Jacob Kope	Eastern University
Mackenzie Kraras	High Point University
Mason Lubas	Penn State University
Katie McCormick	Delaware University
Macy McDonough	Alvernia University
Isabella Mease	West Chester University
Michael Mish	Northampton Community College
Emily Nugent	Temple University
Sarah Pacharis	Millersville University
Yaire Perez-Rijo	Kutztown University
Felicia Phillips	Penn State University
Carmen Popovici	Kutztown University
Salvatore Pugliese	West Chester University
Bryanna Radar	Slippery Rock University
Jordan Rigg	Alvernia University
Nathan Schaeffer	Kutztown University
Rachel Shirk	West Chester University (Honors College)
Jada Stambaugh	Bloomsburg University
Andrew Stoudt	Kutztown University
Jacob Stoudt	Alvernia University

Armando Torres	Kutztown University
Brooke Trent	Kutztown University
Adam Vanino	Villanova University
Airan Wolf	Salisbury University
Madison Wolf	Alvernia University
Emily Worley	Alvernia University
Julia Yeager	Kutztown University
Katelyn Yoh	Kutztown University

**2050 Nurse Assignment for MSD Summer Style 2023**

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional assignments for MSD Summer Style program, as presented (Exhibit #180).

Nurses:

Ms. Kathy Bower	Ms. Heather Scholl
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Nurse Assistants:

Ms. Wendy Harrington	Ms. Lori Biese
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**205P Assistant Superintendent and Business Manager Benefits**

Resolved, that the Muhlenberg School District Board of Education approve the Assistant Superintendent and Business Manager to be afforded all benefits, like all others listed in the MAA I Act 93 Agreement.

**Resolution Nos. 205M**

Moved by Mr. Voit and Mr. Vasquez, that the Board of Education of the Muhlenberg School District approve **Resolution Nos. 205M** in its entirety.

**Yeas:** Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Vasquez, Mr. Voit. **Abstain:** Mr. Nelson, Mrs. Eagle. The motion **carried**.

**205M Professional Assignments for MSD Summer Style 2023**

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional assignments for MSD Summer Style program, as presented (Exhibit #178).

Teachers:

Ms. Erin Anagnost	Ms. Heather Goeltz	Ms. Jennifer Pacharis
Mr. David Angove	Ms. Jessica Gunter	Ms. Shannon Painter
Ms. Jennifer Anton	Ms. Kathleen Haas	Mr. Tanner Pajakinas
Ms. Amy Arnold	Ms. Tara Henschel	Mr. Rick Perez
Ms. Maria Avila	Ms. Connie Hillbish	Ms. Alexandra Previti
Ms. Kelly Barbon	Ms. Allysa Hirneisen	Ms. Kaley Quillman
Ms. Melissa Blickley	Ms. Inga Hobbs	Ms. Shuleill Ramirez
Ms. Amy Bourey	Ms. Demi James	Mr. Joshua Rankin
Mr. Robert Brad	Ms. Jenna Pavlovich	Ms. Rebecca Cariola
Ms. Kaili Brinker	Ms. Jillian McIntyre	Mr. Matthew Reiniger
Ms. Candace Katen	Mr. Scott Keller	Ms. Robey Williams
Ms. Michelle Chavoya	Ms. Julie Kemmerer	Ms. Erika Sager
Ms. Amy Chiarelli	Ms. Laura Klawiter	Ms. Julien Searfoss
Ms. Jessica Clements	Mr. Brian Kopetsky	Mr. Tyler Seisler
Mr. Jacob Conrad	Mr. Matthew Kramer	Mr. Shane Shaffer
Ms. Cynthia Meyers	Ms. Laurie Vlasak	Mr. Matthew Sola
Mr. Matthew DeAngelis	Ms. Cristina Lillis	Mr. Daniel Solvino
Mr. Dylan Delpiano	Ms. Michele McCammit	Ms. Eva Stone
Ms. Jarra Dennis	Ms. Elizabeth McCarty	Ms. Madison Szczecina
Ms. Megan Douglas	Ms. Nicole McGowan	Ms. Xiomara Toledo
Mr. Hao Duong	Mr. Joshua Messner	Ms. Susan Turczynski

Ms. Jessica Dynda	Mr. Brandon Monk	Ms. Penny Vojtasek
Ms. Emily Grube	Ms. Kelly Murphy	Ms. Erin Wentzel
Mr. Christopher Evans	Ms. Nancy Mauroschadt	Mr. Robert Wolfe
Mr. Robert Flowers	Ms. Tara Nelson	Ms. Gabrielle Zukowski
Ms. Alison Franzone	Mr. Douglas Olexy	Mr. Matthew Flowers
Mr. Christopher Geddio	Ms. Christy Oxenford	Ms. Kachina Leigh

## **Management**

### **Resolution Nos. 206 - 211**

Moved by Mrs. Eagle and Mr. Voit, that the Board of Education of the Muhlenberg School District approve **Management Resolution No.206 through Resolution No. 211** in their entirety.

**Yeas:** Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, The motion **carried** unanimously.

#### **206 Superintendent's Authorization to Employ for the 2023-2024 School Year**

Resolved, that the Board of Education of the Muhlenberg School District authorize the Superintendent to employ qualified persons for open positions as budgeted for the 2023-2024 school year, subject to Board ratification of employment at the Board's next public meeting.

#### **207 2023-2024 Annual Membership to Pennsylvania School Boards Association, Inc.**

Resolved, that the Board of Education of the Muhlenberg School District approve the annual membership to the Pennsylvania School Boards Association, Inc. in the amount of \$16,312.94 for 2023-2024 (July 1, 2023 to June 30, 2024) (Exhibit #181).

#### **208 Voting Delegates to the 2023 PSBA Delegate Assembly**

Resolved, that the Board of Education of the Muhlenberg School District appoint \_\_\_\_\_ and \_\_\_\_\_ as the District's voting delegates to the 2023 PSBA Delegate Assembly.

#### **209 School Resource Officer Memorandum of Understanding**

Resolved, that the Board of Education of the Muhlenberg School District approve the SRO Agreement between Muhlenberg Township Police Department and Muhlenberg School District for the approval of two (2) School Resource Officers, which is attached hereto and made a part hereof. The original term of this Agreement is until June 30, 2028 and shall automatically renew in accordance with Paragraph Four thereof unless earlier terminated by one of the parties. Additionally, the appropriate officers of the School District are authorized to execute this Agreement (Exhibit #182).

**210 Authorization for Signatures on Bank Accounts**

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial documents to be made effective May 19, 2023:

High School Principal	Mr. Haniff Skeete
High School Assistant Principal	Mr. Aaron Kopetsky
High School Assistant Principal	Ms. Juliana Ciccarelli
Harold L. Yarworth Memorial Fund	- PLGIT - #xxx4329
Carol Hess Scholarship	- PLGIT - #xxx4203
Estella Gehris Rupp Art Scholarship	- PLGIT - #xxx4232
Dave Hangen Muhlenberg Scholarship Fund	- PLGIT - #xxx4499
Joanne F. Rothenberger Scholarship	- PLGIT - #xxx4274
Class of 1952 Scholarship	- PLGIT - #xxx4290
Jim Dietrich Scholarship	- PLGIT - #xxx4374
R. Daniel Krize Scholarship	- PLGIT - #xxx4387
Richard Wheeler Scholarship	- PLGIT - #xxx4390
Christine Buckley-Papada Memorial Schol.	- PLGIT - #xxx4416

MSD Alumni Scholarship Fund	- PLGIT - #xxx4429
Hoffmaster Scholarship Fund	- PLGIT - #xxx4438
Richard E. Morris Scholarship	- PLGIT - #xxx4484
Nicholas Giardiello Scholarship Fund	- PLGIT - #xxx4472
MHS Faculty/ Staff Scholarship	- PLGIT - #xxx4467

**211 Approve Adult Meal Price**

Resolved, that the Board of Education of the Muhlenberg School District approve the increase of the adult breakfast price to \$3.00 and the adult lunch price to \$5.00, to meet the requirements of the Pennsylvania Department of Education Community Eligibility Provision (Exhibit #183).

**Physical Plant and Transportation**

**Resolution No. 212**

Moved by Mr. Lupia and Mrs. Howard, that the Board of Education of the Muhlenberg School District approve **Physical Plant and Transportation Resolution No. 212** in its entirety.

**Yeas:** Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard. The motion **carried** unanimously.

**212 Upgrade MJHS Audio/Visual Platform**

Resolved, that the Board of Education of Muhlenberg School District approve upgraded audio/visual platform at Muhlenberg Junior High School at a cost not to exceed \$10,795.00 (funded through Capital Reserve) as presented (Exhibit #184):

**Budget and Finance**

**Resolution Nos. 213 - 221**

Moved by Mr. Hoffmaster and Mr. Vasquez that the Board of Education of the Muhlenberg School District approve **Budget and Finance Resolution Nos. 213 through 221** in their entirety.

**Yeas:** Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman. The motion **carried** unanimously.

## 213 Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting (Exhibit #185):

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investment s	Budget Transfers
General	Apr 2023	Apr 2023	May 2023 Ck#54470-54648 V#27679-27704	Apr 2023	Apr-Jun 2023
Cafeteria	Apr 2023	Apr 2023	May 2023 Ck#7834-7870 V#3007-3011	Apr 2023	
Capital Reserve (Fund 32)	May 2023	May 2023	May 2023 Ck#949-951		
Activity	Apr 2023	Apr 2023			

## 214 Award Bids for School Supplies for the 2023-2024 School Year

Resolved, that the Board of Education of the Muhlenberg School District accept the award of bids, from the Berks County Joint Purchasing Cooperative, for the following school supplies for the 2023-2024 school year (Exhibit #186).

a.	Art Supplies	\$28,581.75
b.	Classroom and Office Supplies	44,381.58
c.	Copy Paper	20,909.83
d.	Custodial Supplies	52,559.99

Total	\$146,433.15
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**215 Award Bids for Food Supplies for the 2023-2024 School Year**

Resolved, that the Board of Education of the Muhlenberg School District accept the award of bids, from the Cafeteria Food Cooperative (CAFCO), for the following food supplies for the 2023-2024 school year (Exhibit #187).

a.	Food Service Paper Products	\$61,826.44
b.	Fresh Bread	36,377.01
c.	Grocery	841,574.26
d.	Milk and Dairy	176,786.46
e.	NOI Food Products	236,055.00
Total		<u>\$1,352,619.17</u>

**216 District Insurance Programs**

Resolved, that the Board of Education of the Muhlenberg School District approve the district's insurance programs for the 2023-2024 school year per the proposal submitted by the Rigg-Darlington Group:

Type	7/1/2023 - 6/30/2024
Property	\$108,629
General Liability & Crime	20,609
Automobile	7,452
Excess Liability	9,189
School Board E & O	28,002
Privacy and Network Liability	26,323
Student Accident	10,900
Boiler & Machinery	11,828
Total Premium	\$222,932

**217 2023-2024 Homestead and Farmstead Exclusion Resolution**

Resolved, by the Board of School Directors of Muhlenberg School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2023, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

**Aggregate amount available for homestead and farmstead real estate tax reduction.** The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2023:

- a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$1,506,071.30.
- b. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$5,011.57.
- c. **Property Tax Reduction Funds.** Funds will be available during the school year for real estate reduction as a result of undistributed funds from the property tax reduction funds received in 2022-2023. These funds will be added to the allocation for this school year in the amount of \$40.47.
- d. **Aggregate amount available.** Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$1,511,123.34.

**Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and farmsteads as follows:

- a. **Homestead property number.** The number of approved homesteads within the School District is 5,252.
- b. **Farmstead property number.** The number of approved farmsteads within the School District is 2.
- c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and farmsteads is 5,254.

**Real estate tax reduction calculation.** The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(d) aggregate amount available during the school year for real estate tax reduction of \$1,511,123.34 by the paragraph 2(c) aggregate number of approved homesteads and farmsteads of 5,254, before considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead and farmstead exclusion amount, the preliminary calculation of the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$287.61.

Based on calculations provided by the School District Business Office from the best available information and carefully evaluated by the School Board, considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead exclusion and the farmstead exclusion amount, an additional aggregate amount of \$1,152.14 will be available during the school year for real estate tax reduction applicable to approximately 5,237 homesteads and farmsteads, resulting in an additional real estate tax reduction amount available for each homestead and farmstead of \$.22. Adding this additional amount to the preliminary calculation of the maximum real estate tax reduction amount of \$287.61 the final maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$287.83.

**Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of \$287.83 by the School District real estate tax rate of 34.099 mills (.034099) the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is 8,441 and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is 8,441.

**Homestead/farmstead exclusion authorization.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of 8,441. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate

assessed value reduction of 8,441. The homestead exclusion and farmstead exclusion real estate assessed value reduction will apply only to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

**218 General Fund Transfer**

Resolved, that the Board of Education of the Muhlenberg School District transfer zero percent (0%) of residual general fund balance, from fiscal year 2022-2023, greater than eight percent (8%) of the 2023-2024 budgeted expenditures to the Capital Reserve Fund and one hundred percent (100%) to be transferred to Assigned Building Projects fund balance. The Assigned Building Projects fund balance is for the anticipation costs of new construction, including debt service.

**219 Reading-Muhlenberg Career & technology Center Budget for the 2023-20234 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the Reading-Muhlenberg Career & Technology Center Budget for the 2023-2024 school year at the district's share of \$2,418,067.43 (Exhibit #188).

**220 Annual Auditing Services**

Resolved, that the Board of Education of the Muhlenberg School District approve the audit engagement services of Herbein & Company, Inc. for the fiscal years ending June 30, 2023, June 30, 2024 and June 30, 2025 as presented (Exhibit #189).

**Resolution No. 221**

Moved by Mrs. Eagle and Ms. Howard that the Board of Education of the Muhlenberg School District approve **Budget and Finance Resolution No. 221** in its entirety.

**Yeas:** Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia. The motion **carried** unanimously.

**221 Adoption of Final Budget for 2023-2024 School Year**

Resolved, that the Board of Education of the Muhlenberg School District adopt the 2023-2024 Final Budget as presented by the Administration. The Final Balanced Budget Expenditures total \$77,661,799; Revenues total \$77,661,799. The millage rate of 34.099 mils depicts a 1.869 millage increase.

Said budget shall set forth a levy of the following tax structure: a tax of 34.099 mils (\$34.099 per \$1,000.00) of assessed market value of real estate; and the district's share of a realty transfer tax of 1%; a local services tax of \$52.00 for Laureldale and an local services tax of \$52.00 for Muhlenberg Township; a 1% earned income tax; a mercantile tax consisting of one mil on wholesale transactions; and a business privilege tax at the rate of one and one-half mils on the gross volume of business, to provide the necessary revenue for same (Exhibit #190).

## **Education**

### **Resolution Nos. 222 – 235**

Moved by Mr. Vasquez and Mr. Voit, that the Board of Education of the Muhlenberg School District approve **Education Nos. 222 through 235** in their entirety.

**Yeas:** Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle. The motion **carried** unanimously.

#### **222 Amplify Literacy Program**

Resolved, that the Board of Education of the Muhlenberg School District approve the purchase of Amplify Literacy Program for the 2023-2024 school year funded through ESSER funds as presented (Exhibit #191):

#### **223 Adoption of Revised Curricula, Textbooks and Instructional Materials for the 2023-2024 School Year**

Resolved, that the Board of Education of the Muhlenberg School District adopt the revised curricula, textbooks and instructional materials as recommended and presented for the 2023-2024 school year as in accordance with the Pennsylvania School Code, Article VIII, Section 803 (Exhibit #192).

#### **224 Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion**

Resolved, that the Board of Education of the Muhlenberg School District authorize the Admission of Fact, Waiver of Hearing, Acknowledgement of Compliance with Procedural Safeguards and Consent to Expulsion for the following students (Exhibit #193):

- a. Student "M", C. E. Cole Intermediate

**225 Approval of River Rock Academy Agreement**

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with River Rock Academy for secondary and elementary student services for the 2023-2024 school year as presented (Exhibit #194).

**226 Conference Requests**

Resolved, that the Board of Education of the Muhlenberg School District approve the following conference requests (Exhibit #195):

- a. Dr. Jessica Heffner, to attend the American Association of School Personnel Administrators Annual Conference in Anaheim, CA on October 2, 2023 to October 6, 2023 at a cost not to exceed \$2,977.19 (funded through the Human Resources budget).
- b. Mr. Daniel Houck, to attend the International Society for Technology in Education (ISTE) in Philadelphia, PA on June 25, 2023 to June 28, 2023 at a cost not to exceed \$1,896.54 (funded through the Technology budget).
- c. Ms. Amanda Foulds, to attend the National Autism Conference in State College, PA on July 30, 2023 to August 3, 2023 at a cost not to exceed \$901.50 (funded through MEC building budget).

**227 Settlement Agreement and Release**

Resolved, that the Board of Education of the Muhlenberg School District approve the settlement agreement and release for student #40468 as presented (Exhibit #196).

**228 Students to Begin the School Year as Non-Resident Student**

Resolved, that the Board of Education of the Muhlenberg School District approve the request for the following students to begin the 2023-2024 school year as non-resident student (Exhibit #197):

- a. Student No. 40366, 1st Grade, Muhlenberg Elementary Center
- b. Student No. 23-24NR1, Kindergarten, Muhlenberg Elementary Center

**229 Education Field Trip Request**

Resolved, that the Board of Education of the Muhlenberg School District approve the following educational field trip request (Exhibit #198):

- a. Muhlenberg High School Chemagination Winners, travel to St. John's University in Queens, NY on June 10, 2023.

**230 Student Tuition Agreement for the 2023-2024 School Year**

Resolved, that the Board of Education of the Muhlenberg School District approve the following student tuition agreement for the 2023-2024 school year as presented (Exhibit #199):

- a. Student #34708, The Vista School

**231 Extended School Year Student Tuition Agreement**

Resolved, that the Board of Education of the Muhlenberg School District approve the following extended school year student tuition agreement as presented (Exhibit #200):

- a. Student #34900, Overbrook School for the Blind

**232 Acceptance of Gifts, Grants, Donations**

Resolved, that the Board of Education of the Muhlenberg School District accept the following donations in accordance with district Policy 702, Gifts, Grants, Donations:

- a. Dr. Joseph E. Macharola, donation of beginner B-flat clarinet for Muhlenberg Elementary Center music department and a B-flat entry-level professional model wood clarinet to be used at the discretion of Muhlenberg School District.

**233 Approval of Betterview Counseling and Trauma recovery, LLC Agreement**

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with Betterview Counseling and Trauma Recovery, LLC for school based outpatient therapy services, as presented (Exhibit #201).

**234 Approval of Mind Matters Coaching, Consulting, and Psychological Associates, LLC Agreement**

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with Betterview Counseling and Trauma Recovery, LLC for school based outpatient therapy services, as presented (Exhibit #202).

**235 Approval of Malvern Community Health Services Inc. Agreement**

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with Malvern Community Health Services Inc. for school based outpatient therapy services, as presented (Exhibit #203).

**Student Activities**

*There was none.*

**Minutes**

**Resolution No. 236**

**236 Approval of Minutes**

Review minutes of the Committee of the Whole Meeting of May 3, 2023 and May 10, 2023 and the Regular Board Meeting of May 10, 2023.

Moved by Mrs. Eagle and Mr. Lupia, that the minutes of the Committee of the Whole Meeting of May 3, 2023 and May 10, 2023 and the Regular Board Meeting of May 10, 2023.

**Yeas:** Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson. The motion **carried** unanimously.

**Old Business**

*There was none.*

**New Business**

*Mr. Boland reported there will be a Special Meeting on Tuesday, June 20, 2023 at 6 PM at the Administration Building.*

**Resolution No. 237**

Moved by Mr. Voit and Mr. Lupia, that the Board of Education of the Muhlenberg School District approve **Resolution No. 237** in its entirety.



**Yeas:** Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez. The motion **carried** unanimously.

**237 Memoriam of Mr. Leslie A. White**

Resolved, that we remember the passing of Mr. Leslie A. White who served in the Muhlenberg School District for forty-six (46) years (1972-2018) as an English Teacher and Theatre Director. We honor his memory for his dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to his family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Questions/Comments/Concerns:

*Mr. Voit talked about the 46 years, as he cannot even fathom, in education is a long time; every single one of those years was a productive year and Muhlenberg School District is all the better for it. Mr. Voit discussed Mr. White coming on board in 1972 and he graduated in 1975; as Mr. White was instrumental in putting together the first musical in 1974, he believes this was the year, then every year after. Mr. Voit advised he was a class-act, professional, former military man and thanked him for his service to this country and his dedication to the school district. Mr. Voit talked about the school district being better having Mr. White in it; may he rest in peace.*

**Resolution No. 238**

Moved by Mr. Hoffmaster and Mrs. Eagle, that the Board of Education of the Muhlenberg School District approve **Resolution No. 238** in its entirety.

**Yeas:** Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit. The motion **carried** unanimously.

**238 Memoriam of Ms. Esther Papoutsis Anderson**

Resolved, that we remember the passing of Ms. Esther Papoutsis Anderson who served in the Muhlenberg School District for eighteen (18) years (1977-1995) as an Elementary Teacher. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Questions/Comments/Concerns:

*Mr. Voit talked about whether knowing the person or not, out of respect for everyone who has passed and has come through Muhlenberg, something needs to be said. Mr. Voit talked about a name and someone who represents part of the culture here at Muhlenberg for the timeframe she was here. He spoke about thinking about all of the lives that she has affected and how as a teacher you never know how much of an impact she could make on students. Mr. Voit talked about her 18 years at Muhlenberg and the appreciation to honor her memory, may she rest in peace.*

*Mr. Lupia advised she was his neighbor and when thinking of Muhlenberg you think of the Andersons.*

*Mr. Crater spoke about Ms. Anderson being his first grade teacher and Mr. White he had his senior year, both being instrumental in his education, however Mr. White aided in dealing with what was happening in this country during 9/11.*

**Hearing of Visitors**

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

*There were none.*

**MSD/RMCTC Board Visitor of the Month**

Schedule 2023-2024

September	Mrs. Cindy Mengle
October	Mr. Garrett Hyneman
November	Mrs. Kristyna Eagle
December	Mr. J. Tony Lupia, Jr.
January	Mr. Otto W. Voit, III
February	Mr. Mark Nelson
March	Mr. Miguel Vasquez
April	Ms. Janet Howard
May	Mr. Richard E. Hoffmaster

**Review of Board Meetings and Calendar of Events**


June 12	6:30 PM	RMCTC Board Meeting
June 14	6:30 PM	COW and Regular Board Meeting
August 7	6:30 PM	RMCTC Board Meeting
August 9	6:30 PM	COW and Regular Board Meeting
September 6	7:00 PM	COW Meeting
September 11	6:30 PM	RMCTC Board Meeting
September 13	7:00 PM	Regular Board Meeting
October 4	7:00 PM	COW Meeting
October 9	6:30 PM	RMCTC Board Meeting
October 11	7:00 PM	Regular Board Meeting
November 1	7:00 PM	COW Meeting
November 8	7:00 PM	Regular Board Meeting
November 13	6:30 PM	RMCTC Board Meeting
December 4	6:30 PM	Annual Organization Meeting; COW; Regular Board Meeting

**239 Adjourn Meeting**

Moved by Mrs. Eagle and Mr. Voit, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:35 PM.

**Yeas:** Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle. The motion **carried** unanimously.

Attest:

  
Cindy L. Mengle  
Secretary